

FEI APPROVED DRESSAGE SCHEDULE HELSINKI (FIN) 20-23 October 2016

I. DENOMINATION OF EVENT

VENUE: HELSINKI
DATE: 20.-23.10.2016
NF: Finland
Indoor: Outdoor:

CDI1* CDI2* CDI3* CDI4* CDI5*
 CDI-W
 CDIO2* CDIO3* CDIO4* CDIO5*
 CDIJ CDIY CDIP CDIU25 CDIOCh
 CDIOJ CDIOY CDIOP CDIOU25 CDIOCh
 CDIAm
 Young Horses
 Championship Games

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29th April 2014.
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2016
- FEI Veterinary Regulations, 13th edition 2014, effective 1st January 2016
- **FEI Dressage Rules (25th edition, effective 1st January 2014, updates 1st January 2016), and if applicable the the FEI World CupTM Dressage Rules and FEI Nations CupTM Dressage Rules**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

Approved by the FEI

Lausanne, on 21.06.2016.

Signature :

Carina Mayer
Senior Manager
Head of Dressage & Para-Equestrian Dressage ad interim



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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, Chemin de la Joliette 8, CH-1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: www.fei.org.

IV. GENERAL INFORMATION

1. ORGANISER

Name: Helsinki International Horse Show
BCM Scanhorse
Address: Radiokatu 20, 00240 Helsinki, Finland
Telephone: +358 500 302 888
Fax: -
Email: tom.gordin@helsinkihorseshow.fi
Website: www.helsinkihorseshow.fi

Contact Details Show Ground:

Helsingin Jäähalli
Address: Nordenskiöldinkatu 11-13, 00250 Helsinki, Finland
Telephone: +358 9 4777110
GPS Coordinates: See below

Accessibility details (directions by road, nearest airport / train station):

The venue Helsingin Jäähalli is located in the heart of Helsinki. Airport: Helsinki-Vantaa, about 20 min. Main road: Mannerheimintie, 1 min. Hotel Scandic park, 2 min. Railway station, 10 min.

2. ORGANISING COMMITTEE

President of the event: Mr Kristian Nyman
Show Secretary: Ms Minttu Kuusisto
Press Officer: Mrs Kati Hurme-Leikkonen

3. EVENT DIRECTOR

Name: Mr Tom Gordin
Address: Radiokatu 20, 00240 Helsinki
Telephone: +358 500 302 888
Fax: -
Email: tom.gordin@helsinkihorseshow.fi

CHECKLIST FOR DRAFT SCHEDULE DRESSAGE 2016



V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email Contact Phone
1	Ground Jury	Ground Jury President	10050264	Mrs Irmeli Summanen	FIN	4*	isummanen@hotmail.com
		Ground Jury Member	10093970	Mrs Paula Nysten	FIN	3*	paula.nysten@op.fi
		Ground Jury Member	10049322	Mr Andrew Gardner	GBR	5*	a.r.gardner@virgin.net
		Ground Jury Member	10052355	Mr Yuri Romanov	RUS	4*	y.romanov@mail.ru
2	Foreign Judge	Foreign Judge	10049955	Dr. Dietrich Plewa	GER	5*	cd.plewa@t-online.de
3	Foreign Technical Delegate	Foreign Technical Delegate					
4	Appeal Committee	Appeal Committee President	10083297	Mr Anders Ekberg	SWE		major.ekberg@telia.com
		Appeal Committee Member		Mr Rolf Backlund	FIN		rolf.backlund@welho.com
		Appeal Committee Member		Mr Jan Tallberg	FIN		jan.t@saunalahti.fi
		Appeal Committee Member	10049880	Mr Pertti Paloheimo	FIN	Ret	pertti.paloheimo@gmail.com
		Appeal Committee Member	10050444	Mrs Venla Vääänen	FIN		venla.vaatanen@pp.inet.fi
		Appeal Committee Member		Mrs Marjatta Palmrooth	FIN		
5	Chief Steward	Chief Steward	10052019	Geir Madland	NOR	2	geir.madland@gmail.com
6	Assistant Stewards	Assistant Steward	10073017	Pia Myrskog	FIN	1	
		Assistant Steward	10110826	Satu Peltomäki	FIN	NAT	
		Assistant Steward	10110822	Tiina Laine	FIN	NAT	
7	FEI Veterinary Delegate	Veterinary Delegate	10088690	Kati Niinistö	FIN		kati.niinisto@helsinki.fi
	FEI Veterinary Commission	Veterinary Commission President					
		Foreign Veterinary Delegate					
		Veterinary Commission Member					
8	VSM Veterinary Services Manager / Treating Veterinarian / 24h VSM	Veterinary Services Manager	10100908	Ms Lotta Häyrynen	FIN		lotta.hayrynen@helsinki.fi
		Treating Veterinarian	10100908	Ms Lotta Häyrynen	FIN		lotta.hayrynen@helsinki.fi
9	Doctor/Medical Service	Doctor/Medical Service		Dr Tapio Sirén			tapio.siren@nic.fi
10	Farrier	Farrier		Perti Mayer			



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11	NF Delegate	NF Delegate (if applicable)					
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VI. TECHNICAL CONDITIONS

1. TIMETABLE

(to be provided per category/level if multiple events)

	Day	Date	Time
• <u>Opening of stables:</u>	Wednesday	19.10.16	12.00
• <u>Horse Inspection:</u>	Wednesday	19.10.16	17.-17.45
• <u>Declarations:</u>			
Competition No 1	Wednesday	19.10.16	17.00
Competition No 2	Friday	21.10.16	20.00
• <u>Draw:</u>			
Competition No 1	Wednesday	19.10.16	18.30
• <u>Competitions:</u>			
Competition No 1	Thursday	20.10.16	21.00
Competition No 2	Saturday	22.10.16	11.00

2. COMPETITION ARENA(S)

Total dimensions : 32 x 62 m

Type of Footing: Fibre Sand / Poels B.V (BEL)

(Competition arena - dimensions: 20 x 60 m)

3. PRACTICE ARENA(S)

Dimensions : 27 x 50 m

Type of Footing: Fibre Sand / Poels B.V (BEL)

4. STABLES

Size of boxes 3 m x 3 m (minimum 3m x 3m + 20% 3m x 4m)

5. DRAW

Location of the draw: FEI/OC Suite (0-level)

6. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 5.

Note! The 3 best riders of the Saturday's Grand Prix Freestyle are obliged to perform a short "Winners Pas de Trois" prior the prize giving (2-3 min)

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7. SCORING/TIMING PROVIDER - AVERAGE SCORE and OPEN SCORING

Name of the company: Hippodata
Name contact person: Jens Feth
Contact email: jens.feth@hippodata.de

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

Average Score and Open Scoring: Yes No

8. ADVERTISING ON ATHLETES AND HORSES

The athletes are authorised not authorised to carry the logo of their personal sponsor. The Chief Steward will check that the advertising and publicity on athletes and horses complies with Article 135 of the General Regulations.

9. TICKETING

Are you selling ticket for spectator to attend your event: Yes No

Name of your ticketing provider: Ticketmaster
Web address to buy ticket: www.ticketmaster.fi

10. BETTING

Betting will be authorised by the Organiser. Yes No

VII. INVITATIONS

1. GENERAL

Number of NFs invited :	6
State which NFs are invited:	SWE, DEN, NOR, RUS, GER, FIN
Reserve NFs:	EST, LAT, NED
Total Number of athletes:	12
Number of home athletes:	2-4
Number of athletes per NF:	max 2
Number of horses per athlete:	1

Athletes are invited by the Organiser through their NF.

One (1) groom per athlete.

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2. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area acc. to FEI Veterinary Regulations Art. 1023 VI.

NUMBER ACCREDITED PERSONS:

Athlete: 1

Partner:

Groom: 1

Horse Owner: max two (2) accreditations per horse acc. to FEI Passport

VIII. ENTRIES

IMPORTANT

- You must use the FEI Entry System for all categories of this Event:
<https://entry.fei.org>
- You will find additional documentation on:
<http://www.fei.org/fei/your-role/nfs/entry-system-dressage>
- All Athletes and Horses participating in any International Competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND FEES:

Deadlines for entries

Definite Entries: 22.9.2016

Last date for substitutions: 19.10.2016 (2 hours prior to the horse inspection)

Entries have to be in accordance with art 423 of the Dressage Rules and art 116 of the General Regulations.

IMPORTANT: Please note that all accepted entries will be publicly available on the FEI Website 5 days before the beginning of the Event.

Entry fee per horse: 350 € (VAT excluded)

Stabling fee per horse (if any): 150 €

Starting fee per horse (if any): -

VAT: 10 %

Total fee per horse: 535 €

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2.NO-SHOWS/LATE WITHDRAWALS:

NB : In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the Organiser for the actual financial loss incurred by the Organiser (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: 200 € for stable & 100 € for hotel first night no-show

3.ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the Organiser.

EADCMP Fee (Please refer to section XI. 8.1 of the schedule):

Included in entry fee Not included in entry fee

Electricity (upon request):	70 €
Manure disposal:	40€
Hay:	10 € / bale
Straw:	10 € / bale
Shavings:	10 € / bale; first bedding free of charge
Other (please specify):	Parking for the entire event 50 € / truck Health papers 50 € / horse

All aforementioned amounts are including VAT

VAT Number of the Organiser: 082 452 4 - 8

Age of Athletes and Horses according to the Event's Category:

Event's Category	Age of Athletes	Age of Horses
Grand Prix/Grand Prix Special/ Grand Prix Freestyle/ Intermediate II/Intermediate A/ Intermediate B	As of 16 th year	Min 8 y.o.
Prix St. Georges/Intermediate I/ Intermediate I Freestyle	As of 16 th year	Min. 7 y.o.
CH-Y/CDIY/CDIOY	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J/CDIJ/CDIOJ	As of 14 th year to end 18 th year	Min. 6 y.o.
CH-P/CDIP/CDIOP	As of 12 th year to end 16 th year	Min. 6 y.o.
CH-Ch/CDICh/CDIOCh	As of 12 th year to end 14 th year	Min. 6 y.o.
CH-U25/CDIU25/CDIOU25	As of 16 th year to end 25 th year	Min. 8 y.o.
CDIAm	As of 26 th year	Min. 7 y.o. Medium tour Min. 8 y.o.
CDIYH	As of 16 th year	Min. 5 y.o. – Max. 7 y.o.
CH-M-YH-D	As of 16 th year	5 y.o. / 6 y.o. / 7 y.o.

IX. FACILITIES OFFERED

1. ATHLETES

Accommodation.

Hotel: Scandic Park Helsinki

Address: Mannerheimintie 46, 00250 Helsinki

Telephone: +358 9 47371

At the expense of: The Organiser **x**

Accommodated (bed and breakfast) from 19.10. to 23.10.

Meals.

At the expense of: The Organiser **x**

Meals provided from 20.10. to 23.10. At the International Rider's lounge (Show Ground)

Note! Riders who will compete in the Sundays Invitational "Knock-Out" will be paid accommodations and meals till Sunday.

2. GROOMS

Accommodation.

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Athletes **x** from 19.10. to 23.10.

Meals.

At the expense of: The Organiser **x**

Meals provided from 19.10. to 23.10. At the Crew Catering (Show Ground)

N.B. Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

All requests for hotel accommodation must be sent to Minttu Kuusisto, minttu.kuusisto@ratsastus.fi with the definite entry.

3. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by:

The Athlete **x**

4. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate them on arrival. Please provide date and time of arrival to the OC. Requests for airport shuttle: minttu.kuusisto@ratsastus.fi

Ferries from Stockholm/Kapellskär (SWE) to Turku/Helsinki/Naantali (FIN):
www.tallink.com
www.finnlines.com

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**5. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO
SHOWGROUNDS + AIRPORT**

Walking distance x 600 m

Organiser Shuttle Service x Available

Public Transport to be paid by the Athlete x

If paid by Athlete approximate cost per round trip:

Taxi: to be paid by the Organiser Athlete x

If paid by Athlete approximate cost per round trip: 10 € / 40 € airport

Other:

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X. COMPETITIONS

**International competitions should not start before 8:00
and should not finish after 23:00 unless approved by the FEI.**

TOTAL PRIZE MONEY:

EVENT CATEGORY: CDI3* PRIZE MONEY: 6 000 €

	<u>Name of Competition</u>	<u>Amount</u>
Competition No 1	Grand Prix	2 500 €
Competition No 2	GP Freestyle	3 500 €

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

The value of the 1st prize must not exceed 1/3 of the total prize money announced for the competition. Distribution of prize money : distributed to 25 % of participants. If there are between 5 and 19 athletes in the competition, min 5 prizes must be distributed. If there are 4 or less athletes in the competition, the table below applies.

Number of Starters	1	2	3	4	From 5 and above
1 st	33%	33%	33%	33%	All the prize money scheduled must be distributed among all placed athletes.
2 nd		25%	25%	25%	
3 rd			20%	20%	
4 th				15%	
Total distributed	33%	58%	78%	93%	

The amount to be given to each athletes must be stated in the schedule.

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FIRST DAY: Thursday

DATE: 20.10.2016

COMPETITION No 1

Test: FEI Grand Prix (Edition 2009, revision 2014, update 2016), to be ridden from memory
Number of horses per athlete: 1
Open to: all entered CDI riders
Draw/Art: Ordinary draw, Art 425.2.1.a
Prize money: 2 500 €
Breakdown: 800 € - 700 € - 500 € - 300 € - 200 €

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SECOND DAY: Friday

DATE: 21.10.2016

No competition

THIRD DAY: Saturday

DATE: 22.10.2016

COMPETITION No 2

Test: FEI Grand Prix Freestyle (Edition 1999, revision 2009), to be ridden from memory
Number of horses per athlete: 1
Open to: all 12 athletes from the GP.
Draw/Art: reverse order to the results from Competition No. 1 in groups of five, Art 425.5
Total prize money: 3 500
Breakdown: 1 100 € - 900 € - 700 € - 500 € - 300 €

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XI. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: BCM Scanhorse
Address: Radiokatu 20, 00240 Helsinki, Finland
Telephone:
Fax:
Email: office@helsinkihorseshow.fi
Opening hours:

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:
Quarantine period:
Specimen Import Licence applied:

3. NATIONAL REQUIREMENTS

If applicable please provide:

4. PONIES

2015 FEI Veterinary Regulations, Chapter IV: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

2015 FEI Veterinary Regulations, articles 1036, 1039 and 1040: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation.

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Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1 PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

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7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP).FEI Veterinary Regulations, Chapter VI

8.1 SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures.

Fee for Worldwide Equine and Human Anti-Doping Program:

(Applicable for all FEI Events Worldwide)

Lower Level Events (CIMs)

(For definition see Appendix E of the FEI General Regulations)

Per horse per event	CHF	18
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Higher Level Events

(All other events not defined as CIM)

Per horse per event	CHF	25
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OCs/NFs have the right to charge the athletes the above mentioned fee.

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8.2 ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to www.fei.org/veterinary for information and details.

XII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://www.fei.org/content/anti-doping-rules>.

XIII. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

1.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2 Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.2 ATHLETES AND OWNERS

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

2.PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protest: <http://www.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeal: <http://www.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3.DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4.MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the Approval of the Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the OC may change the schedule in order to clarify any matters arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all Athletes and Officials as soon as possible and they must be reported to the FEI by the Foreign Judge.

5.ADDITIONAL INFORMATION FROM THE ORGANISER

FEI APPROVED DRESSAGE SCHEDULE HELSINKI (FIN) 20-23 October 2016

XIV. ANNEXES

1. FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10098942
Name*: Heinämäki
First Name*: Erja
E-Mail*: erja@helsinkihorseshow.fi
Access Rights*: Admin² Consult³

Events⁴:

FEI ID¹: 10120963
Name*: Bernard
First Name*: Anna-Maija
E-Mail*: anna-maija.bernard@helsinkihorseshow.fi/office@helsinkihorseshow.fi
Access Rights*: Admin² Consult³

Events⁴:

FEI ID¹: 10053402
Name*: Kuusisto
First Name*: Minttu
E-Mail*: minttu.kuusisto@ratsastus.fi
Access Rights*: Admin² Consult³

Events⁴:

- 1) If already have an FEI user account.
- 2) Provide you the required access to manage entries and substitutions and download entries/lists.
- 3) You are just able to consult and download the entries/lists.
- 4) Leave the field blank if the user deals with the entries of all events in the show.
- *) Mandatory Fields

2.RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded directly on the FEI Database within five days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://www.fei.org/fei/your-role/Organisers/dressage/results-forms>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to dressageresults@fei.org, in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CDIs; the file can be downloaded using the following link: <http://www.fei.org/fei/your-role/Organisers/xml-format>

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

Please note that as per the General Regulations Art 109.6: Organisers of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from organisers of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND
MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO
OTHERS UPON REQUEST**